



2018 - 2019 Non-Tax Filing Statement PARENT CONFIRMATION

Your Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law states that before awarding any Federal Student Aid, we must ask you to confirm the information reported on your FAFSA. To verify that you provided correct information, the financial aid office will compare your FAFSA with the information on this worksheet and any other required documents. If there are differences, your FAFSA information will be corrected. You must complete and sign this worksheet, attach any required documents, and submit the form and the other required documents to the financial aid office at Green Hall 101. If you have questions about this form, contact the financial aid office as soon as possible at (609) 771-2211 so that your financial aid will not be delayed.

Please note: You are being asked to complete this form because your PARENT(S) indicated on the FAFSA that they did not file a 2016 US income tax return and had no earned income. The US Department of Education requires that we confirm this information.

In addition to completing this form, **your parent(s) must request a Verification of non-filing statement from the IRS and submit it along with this form.** If both parents did not file a tax return **you must submit a separate Verification of Non-filing for each parent.**

The request for Verification of Non-filing can be obtained in two ways:

- **Online:** <https://www.irs.gov/individuals/get-transcript> - You must use the Click on the Get Transcript ONLINE box or Get Transcript by MAIL box and follow the instructions.
- **Hardcopy:** Fax or mail IRS form 4506T to the IRS. You can access this form at: <https://www.irs.gov/pub/irs-pdf/f4506t.pdf> Please make sure to select Option #7 on the form.

A. Student's Information

_____ Student's Last Name	_____ Student's First Name	_____ Student's M.I.	_____ Student's Social Security Number
_____ Student's Street Address (include apt. no.)			_____ PAWS ID
_____ City	_____ State	_____ Zip Code	_____ Student's Email Address
_____ Student's Home Phone Number (include area code)			_____ Student's Alternate or Cell Phone Number

B. Parent(s) non-filing confirmation

Check the box that applies:

My parent **was not employed** and had no income earned from work in 2016. **Proceed to Section C and submit this form along with Verification of Non-filing from the IRS.**

My parent **was employed** in 2016. Please review the instructions below:

1. If a 2016 US income tax return was filed, please submit this form with a copy of your parent(s) 2016 IRS Income Tax Transcript. A Verification of Non-filing will not be needed.
2. If a 2016 US income tax return was not filed, list below the names of all the parent(s) employers, the amount earned from each employer in 2016, and whether an IRS W-2 form is attached. Attach copies of all 2016 IRS W-2 forms issued to the parent by employers along with a Verification of Non-filing statement from the IRS. *List every employer even if they did not issue an IRS W-2 form. If more space is needed, attach a separate page with this information and include the student's name and Social Security Number at the top.*

Employer's Name	2016 Amount Earned	IRS W-2 Attached?
<i>Suzy's Auto Body Shop (example)</i>	<i>\$2,000.00(example)</i>	<i>Yes(example)</i>

C. Certification and Signatures

Each person signing this worksheet certifies that all of the information reported on it is complete and correct. The student and one parent must sign and date.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student's Signature

Date

Parent's Signature

Date

STOP! Are all boxes filled in? Did you sign the form? Thank you!

*Submit this worksheet to the financial aid office at
The College of New Jersey (TCNJ)
PO Box 7718, Ewing, NJ 08628
Green Hall 101 (609) 771-2211 - Fax (609) 637-5154*