

C. Independent Student's Income Information to Be Verified

1. TAX RETURN FILERS—Important Note: If you (or your Spouse, if married) filed, or will file, an amended 2016 IRS tax return, then you must submit to the school a **2016 IRS tax return transcript, a copy of the 1040 X tax form and a copy of the corrected tax return.** If no return was filed, skip to question #2.

Instructions: Complete this section if the student, filed or will file a 2016 income tax return with the IRS. *The best way to verify income is by using the IRS Data Retrieval Tool that is part of FAFSA on the Web. If the student has not already used the tool, go to FAFSA.gov, log in to the student's FAFSA record, select "Make FAFSA Corrections," and navigate to the Financial Information section of the form. From there, follow the instructions to determine if the student is eligible to use the IRS Data Retrieval Tool to transfer 2016 IRS income tax information into the student's FAFSA. It takes up to two weeks for IRS income information to be available for the IRS Data Retrieval Tool for electronic IRS tax return filers, and up to eight weeks for paper IRS tax return filers.*

Check the box that applies:

- I, the student, have used the IRS Data Retrieval Tool in FAFSA on the Web to retrieve and transfer my (and if married, my spouse's) 2016 IRS income information into my FAFSA, either on the initial FAFSA or when making a correction to the FAFSA. *TCNJ will use the IRS information transferred into the student's FAFSA to complete the income verification process.*
- I, the student, have not yet used the IRS Data Retrieval Tool in FAFSA on the Web, but will use the tool to retrieve my (and, if married, my spouse's) 2016 IRS income information into my FAFSA once I have filed my 2016 IRS tax return. *See instructions above for information on how to use the IRS Data Retrieval Tool. TCNJ cannot complete the verification process until the IRS information has been transferred into the FAFSA.*
- I, the student, am unable or chooses not to use the IRS Data Retrieval Tool in FAFSA on the Web, and I will submit to the school a **2016 IRS tax return transcript**—not a photocopy of the income tax return. *To obtain an IRS tax return transcript, go to www.irs.gov and under the "Tools" tab click on the "Get a tax transcript" link, or call 1-800-908-9946. Make sure to request the "IRS tax return transcript" and not the "IRS tax account transcript." You will need your Social Security Number, date of birth, and the address on file with the IRS (normally this will be the address used when the 2016 IRS tax return was filed). It takes up to two weeks for IRS income information to be available for electronic IRS tax return filers, and up to eight weeks for paper IRS tax return filers.*
- Check here if the IRS tax return transcript(s) are attached to this worksheet.*
- Check here if the IRS tax return transcript(s) will be submitted to the school later. Verification cannot be completed until the IRS tax return transcript(s) have been submitted to the school.*

2. TAX RETURN NONFILERS—Complete this section if you, the student (and, if married, your spouse) will not file and are not required to file a 2016 income tax return with the IRS.

Check the box that applies:

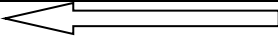
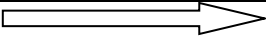
- The student (and, if married, the student's spouse) was not employed and had no income earned from work in 2016. Proceed to Section D.
- The student (and/or the student's spouse if married) was employed in 2016 and has listed below the names of all employers, the amount earned from each employer in 2016, and whether an IRS W-2 form is attached. Attach copies of all 2016 IRS W-2 forms issued to the student by employers. *List every employer even if they did not issue an IRS W-2 form. If more space is needed, attach a separate page with your name and Social Security Number at the top.*

Employer's Name	2016 Amount Earned	IRS W-2 Attached?
Suzy's Auto Body Shop (example)	\$2,000.00(example)	Yes(example)

Student's Name: _____ SSN: _____

D. Untaxed Income

Fill in each box with a \$ amount or "\$0". Thank you!

Student	2016 Untaxed Income	Spouse
	Payments to tax-deferred pension and savings plans (paid directly or withheld from earnings), including, but not limited to, amounts reported on the W-2 Form in Boxes 12a through 12d, codes D,E,F,G,H and S.	
	Child support received for all children. Do not include foster care or adoption payments.	
	Housing, food, and other living allowances paid to members of the military, clergy, and others (including cash payments and cash value of benefits). Do not include the value of on-base military housing or the value of a basic military allowance for housing (BAH/BAQ).	
	Veterans' non-education benefits such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC) and/or VA Educational Work-Study allowances.	
	Other untaxed income not reported, such as workers' compensation, disability, etc. Don't include student aid, earned income credit, child tax credit, welfare payments, untaxed Social Security benefits, Workforce investment Act educational benefits, on-base military housing or a military housing allowance, combat pay (if your parents are not tax filers), benefits from flexible spending arrangements (e.g., cafeteria plans), foreign income exclusion or credit for federal tax on special fuels.	
	Money received, or paid on your behalf (e.g., bills), not reported elsewhere on this form.	
	 Totals 	

E. Certification and Signatures

Each person signing this worksheet certifies that all of the information reported on it is complete and correct. The student and one parent must sign and date.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student's Signature

Date

Spouse's Signature

Date

STOP! Are all boxes filled in? Did you sign the form? Thank you!

*Submit this worksheet to the financial aid office at
The College of New Jersey (TCNJ)
PO Box 7718, Ewing, NJ 08628
Green Hall 101 (609) 771-2211 - Fax (609) 637-5154*